



# សីលានិធិ លីមីតធីត

## SEILANITHIH LIMITED

### ANNOUNCEMENT

**SEILANITHIH LIMITED** is a Cambodian local company dedicated to provide Credit and Savings Services to Cambodian People to improve their Standards of Living through creating new business, expanding business legally within twenty five branches in **Phnom Penh-Kandal, Pursat, Battambang, Banteay Meanchey, Malai, Siem Reap and Kampong Cham Provinces.**

**SEILANITHIH** is seeking for **Qualified Candidates** for **Accounting Manager (1 position) to be based in** Head Office.

#### **Major Duties and Responsibilities :**

- Manage and supervise day to day cash flow of company and financial team activities;
- Produce and submit timely financial statement report to immediate supervisor , CEO, regulators, lenders, shareholders and related to partners;
- Produce all relevant reports for Branch Offices;
- Ensure all systems, policies and procedures are followed and consistently implemented in the branches;
- Ensure the effective implementation of audits, Risk and Quality Assurance Branches, and raters' recommendations or suggestions to improve overall branch compliancy and performances;
- Cooperate and teamwork with other Branches, MIS Department in performing tasks.
- Implement and maintain all accounting software and MIS of the office safely.
- And do some other tasks assigned by Supervisor.

#### **Qualification:**

- With at least 2 years of proven record of accomplishment in a professional field relevant to the position
- At least Bachelor Degree of Accounting or Finance and Banking .
- Very good in Computer (MS Windows, Words, Excel, Access, QuickBooks, ACCPAC), and other software .
- Good in English: speaking, writing and understanding.
- Honest, honorable, hard working and with initiative.
- Must be result oriented with a good attitude.
- High commitment and willing to work extra-time.
- Willing to go to any branches of Seilanithih Limited, According the need of company.

#### **How to apply:**

Interest candidates are invited to bring us a CV and 3 recent photographs, Cover Letter mentioning clearly the interested position, copies of Family Book, National ID Card, Official Certificates and other supporting documents to: **Human Resource Department**, Head Office of Seilanithih : #1SF,2SF Street 516, S/K Boeng Kok I, Khan Toul Kork, Phnom Penh.  
Tell: 023 990 225 or 010 888 876

**Deadline: May 09, 2014 by 05:00 pm.** Salary is based on experiences and qualification, and negotiable. Applications are not accepted through e-mail. ***Seilanithih is an equal opportunity employer and successful candidates will be selected based on merit.***